

Round Rock High School Baseball Boosters

Minutes of the Monthly Meeting RRHS Baseball Boosters

April 2, 2025

6:30PM

Location of Meeting:

Dragon Baseball Portable
201 Deepwood Drive
Round Rock, TX 78681

Present at Meeting: Katie Broaddus (President), Erin Appl (VP), Meredith Harthcock (2nd VP), Allison Sibert (Secretary), Jordan Kazmann (Treasurer), Coach Carter

The meeting of the RRHS Baseball Boosters was called to order at 6:32PM on April 2, 2025 at the Dragon Baseball Portable by Katie Broaddus.

I. Review of Previous Minutes

The minutes of the previous meeting were reviewed and approved. Carolina Rodriguez made the motion to approve the minutes as presented and Meredith Harthcock seconded. The motion passed.

II. Opening Remarks

President, Katie Broaddus, welcomed everyone to the meeting. She thanked everyone for everyone's support through the season and for helping out with volunteering.

III. Treasurer Report

Jordan Kazmann presented the treasurer report. The treasurer report was filed as follows.

Balance as of 3/1/25 \$43,761.65

Expenses as of 3/31/25 \$9,219.85

Income as of 3/31/25 \$36,897.49

Total of Account as of 3/31/25 \$71,439.29

IV. Committee Reports

1. Communication – Erin Appl mentioned that we got banners for all three teams this year for about the same price as one banner last year. She is still sending out graphics for all of the games. Every player will be featured at least one. Coach Carter will be sending out information for the incoming freshman soon.
2. Special Events – Carolina Rodriguez said that we received \$54.00 for the Spirit Night at Panda Express. For the Kabob Shop, the minimum amount wasn't met, so we didn't receive anything. The last Spirit Night is taking Place on April 25th from 4-7pm at Finley's. We will receive 10% of sales. Senior Night is next Friday. Dragon Scales will be this Saturday. There will be hot dogs and water for the students.
3. Merchandise – (Katie Broaddus for Jessica Gallia) Katie said that Jessica is working on a shirt for playoffs.

4. Senior Scholarships – (Katie Broaddus for Tiffany Horvath) Carter Hughes and Mallory Coleman were awarded the Coach K Scholarship last night. Four seniors will be awarded the Baseball Booster Scholarship.

V. New Business

Katie brought to the board a proposed bylaw change to match our 501c3 from 8/1-7/31 to 7/1-6/30. Katie made a motion, Erin Appl seconded. The motion passed.

Katie went over the Booster Club Leadership Roles.

General EB expectations - attend all booster and EB meetings, participate in booster/EB discussions and vote in timely manner, volunteer shifts, presence at all booster events/tournaments

President - *Nomination must be approved by Coach Carter*

Lead meetings, Lead EB, financials, communicate between Coach/parents, appoint VPs/Chairs, oversee projects/workday, work with EB to secure vendors (photography, broadcasters, facility, signage)

Vice President(s) - Attend all meetings. Back-up for President, Treasurer, Secretary and assist committee chairs.

Treasurer - Attend all meetings. Receive all money, disburse funds, keep accurate records, statement at booster meetings, budget, audit, maintain financial P&P.

Secretary - Attend all meetings. Records, minutes, communication with members. Keep accurate records of members, minutes, and booster documents.

Chair - Merchandise

Design and manage uniforms for incoming freshman, uniform hats (with Coach), parent merch (fall and spring), player packages, yard signs/stickers, K Out Cancer merch.

Chair - Fundraising

Propose 2 Chairs – 1 leads Hoco and the other leads Market. Busiest in the fall. Fundraisers: Hoco, Market, CCMY, others if desired.

Chair - Special Events

Year-round but busiest in late fall through spring. Spirit nights, Meet the Dragons, End of Season celebrations, Dragon Scales, Teacher Appreciation, Coach K Night, Senior Night, prep scripts for announcer on special events.

Chair - Concessions

Busiest in spring. Purchase and manage inventory for concessions - Hoco and games. Maintain the player book.

Chair - Sponsorships

Busiest in fall. Secure new sponsors, steward existing sponsors, manage signage, ensure promises made to sponsors are kept. (signage, program ads, social media posts, district game ads, etc.)

Chair - Memberships/Scholarships

Busiest early spring. Review membership levels with EB, track memberships, organize cup order, manage scholarship application, select scholarship recipients.

Webmaster

Manage and update website (including game schedule), prepare graphics for meetings/games/special events, run booster club social media channels

Other roles:**Broadcasting**

Secure and manage broadcasters, contact for NFHS/other, maintain equipment.

Program prep

Gather materials for program company, create sponsor ads, create player ads

VI. Coach Carter Report

Coach Carter said that Varsity is in first place right now at 7-2. Cedar Ridge is in second at 6-3 followed by McNeil, Stony Point and Vandegrift. On April 11th, JV Maroon will play at home at 5:00 and Varsity will play at 7:30 against Anderson. JV White will play away at Anderson at 5:00. Coach Carter is trying to schedule a game for Varsity on April 26th in the morning. RRHS Prom is that night. There is bad weather possible for this weekend. If Friday or Saturday game gets rained out, it will have to be moved to Monday. If it's rained out both days, they will be played on Monday and Wednesday. If there are ties for district, games will be on 4/26. JV Maroon and JV White are playing well and getting better. Turf will be installed this summer or fall. A bond director is needed to start the process with architects. The batters box turf was fixed. For the incoming freshman, information for summer ball will be sent out next week.

Erin Appl asked for volunteers to be on the nominating committee. She volunteered herself and Carolina Rodriguez and Stephanie Hughes volunteered to help.

VII. Next Meeting

The next meeting will be held at the Dragon Baseball Portable on Wednesday, May 7, 2025 at 6:30pm at 201 Deepwood Drive, Round Rock, TX 78681.

Joe Barthelette made the motion to adjourn the meeting, 2nd was made by Carolina Rodriguez. The meeting was adjourned at 7:25pm.

Minutes submitted by: Allison Sibert
Secretary

Minutes approved by: Katie Broaddus
President